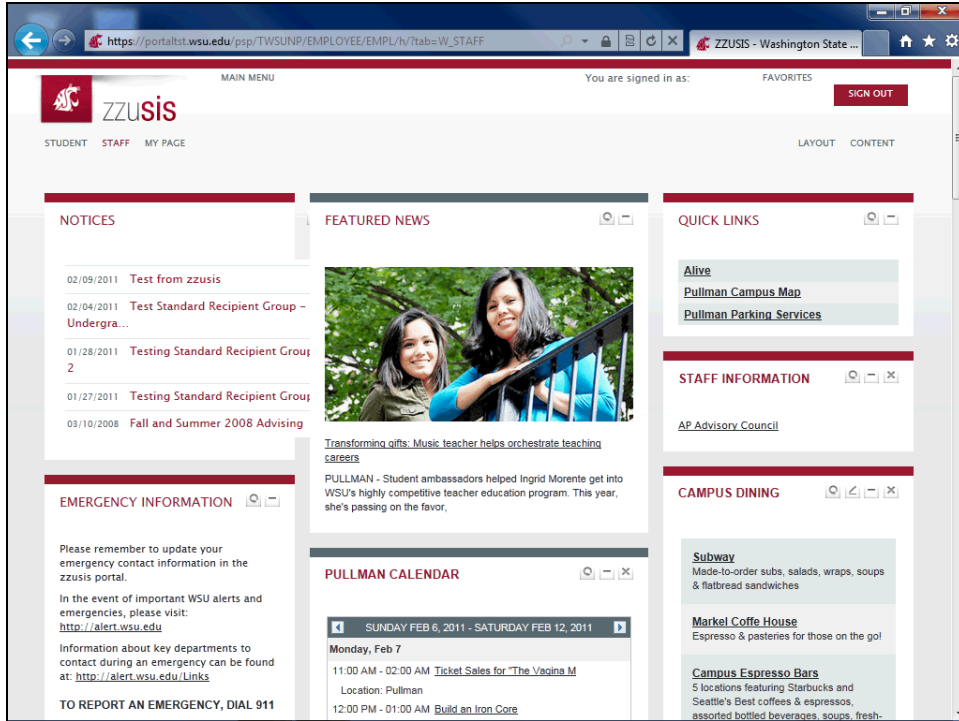
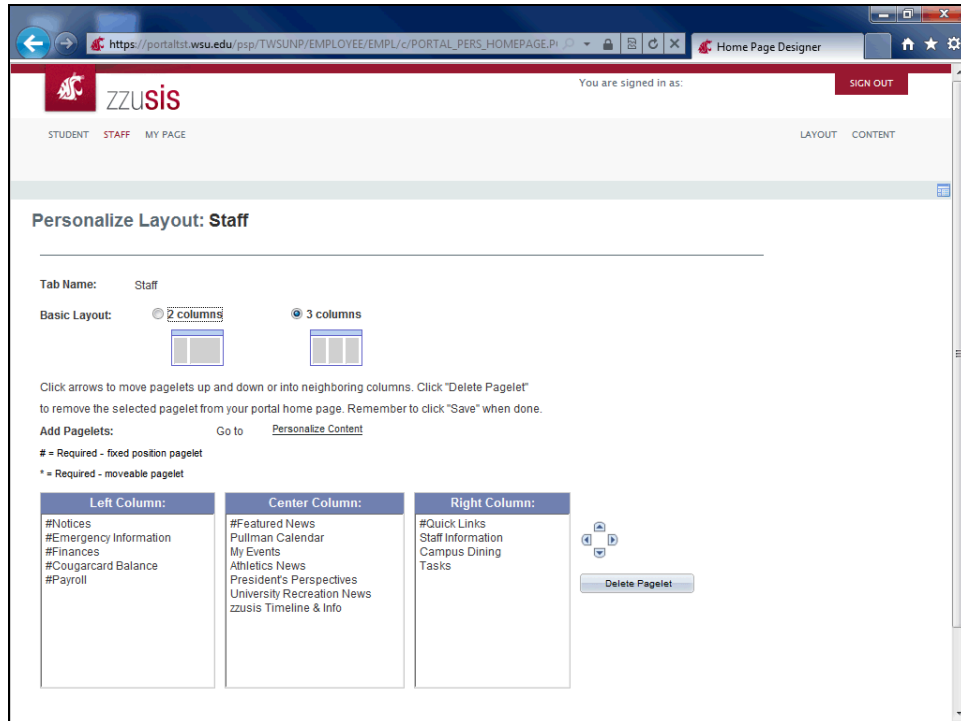
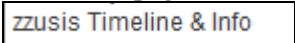

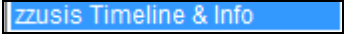


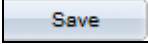


Changing Tab Layout



Step	Action
1.	To change the currently displayed tab's layout, click the "Layout" link.



Step	Action
2.	Select your desired number of columns. If you like to view the zzusis portal in a small browser window, you may want to choose the two-column layout.
3.	Any pagelets can be moved, except for Fixed-Position pagelets, like Notices. These are marked with a "#" sign.
4.	To move a pagelet from one column to another, select the pagelet. 
5.	Click the directional arrow that corresponds with where you'd like to move the pagelet. 
6.	The pagelet has been moved. 
7.	Pagelets can also be moved from top to bottom. Select the pagelet you'd like to move. 
8.	Click the directional arrow as many times as desired to move the pagelet. 
9.	Click the Save button. 
10.	The tab layout has been changed. End of Procedure.